

GENERAL INFORMATION

AMERICANS WITH DISABILITIES ACT (ADA)

The Director for Equal Opportunity Programs is the University's ADA Coordinator and has responsibility for ensuring access to employment, academic and public programs for persons with disabilities. The Disability Resource Center is responsible for student accommodations which include the provision of auxiliary aids and services to ensure access to academic programs.

CAMPUS LIFE

The Department of Campus Life creates learning communities that expose students to a diversity of ideas and experiences and develop the following skills: leadership, communication, problem-solving, program planning, organization, implementation, evaluation, and most importantly, the opportunity to **Get Involved on Campus**. Activities such as movies, athletic events, pep rallies, concerts, comedy shows, the lecture series, multicultural theme weeks, and community service are a few of the fun and educational programs offered through the department. Students may form additional organizations and clubs that promote the University's educational mission and the development of one's personal attributes. Campus Life activities are co-curricular and cover all aspects of the educational experiences and personal growth of students. Over 210 registered organizations exist to enrich campus life and contribute to the social, cultural, and academic growth of students.

The Department of Campus Life includes the Student Government Association, Council for Student Organizations (UP), Student Organizations Council (BBC), Student Programming Council, Sorority and Fraternity Life, Multifaith Council, the Graduate Student Association, Homecoming Council, Black Student Union, Panther Rage (UP), and Panther Power (BBC).

Location: GC 2240, Modesto A. Maidique Campus, (305) 348-2138; WUC 141, Biscayne Bay Campus, (305) 919-5804.

CAREER SERVICES

Career Services (CS) assists registered students at all University locations with career plans and employment needs across academic disciplines, and with all types of employers: business and industry, education, technology, government, science, construction, manufacturing, telecommunications, transportation, military and defense, and consumer products and services that may be for-profit or non-profit. CS works closely with the Career offices that are located in the School of Hospitality and Tourism Management, College of Business Administration, and College of Law. CS's high-tech and high-touch philosophy offers 24-7 services plus individualized attention through intake hours and one-on-one appointments.

CS encourages students to register with the office immediately after enrolling in classes---whether as a freshman, a transfer, or a graduate student. The office can help you identify a major, find an internship, or locate

a career that is right for you. Get involved with Career Services. Our programs and services include:

- **CAREER DEVELOPMENT AND MANAGEMENT** - This area offers career interest tools assessments, group and individual appointments, as well as workshops for those desiring to identify their next educational and/or career path.
- **INTERNSHIPS AND COOPERATIVE EDUCATION** - We assist students in identifying and securing practical experience in their chosen major. Assignments include part-time as well as full-time employment. Internships and Cooperative Education often provide a salary and academic credit with assignments possible at local, national or international levels. These experiences have been found to significantly increase the possibility of gaining full-time career employment at time of graduation.
- **EMPLOYMENT UPON GRADUATION** - Students are encouraged to become fully registered with the CSO which allows you to take full advantage of the Campus Interview Program, Resume Referral Service, and Online Job Vacancies. You will also receive regular e-mails about networking opportunities and job fairs.
- **DELTA EPSILON IOTA** - An academic honor society dedicated to enhancing student leadership skills, career development, and networking opportunities with employers. The society supports the mission, vision, and goals of Career Services Office. Membership is open to undergraduate and graduate students across all academic units who meet the 3.3 GPA requirement and have earned at least 30 semester hours.

CS also provides specialized workshops like business etiquette lunches/dinners, dress for success seminars, salary negotiating, interviewing effectively, and how to network. Other activities include resume critiques, practice interviews, and advance interviewing. The office has video conference capabilities for interviewing. For more information, click on: www.fiu.edu/~career. Locations: Modesto A. Maidique Campus, GC 230, (305) 348-2423; Biscayne Bay, WUC 225, (305) 919-5770; Engineering, EC 2780, (305) 348-1281.

CHILDREN'S CREATIVE LEARNING CENTER

Established in 1975, the Children's Center, an Educational Research Center for Child Development, is a SACS Accredited, Gold Seal Program located on the Modesto A. Maidique Campus, and is a department within Student Affairs.

A full day developmentally appropriate hands-on early education program is available for children of students, faculty, staff, alumni, and the neighboring community and is housed in the center's main building on the west side of campus. The program serves children who have achieved bathroom independence between the ages of two and one-half through five years, Monday through Friday, from 7:45 a.m. to 6:00 p.m. with pick-up at 12:00 p.m., 12:30 p.m., or after 3:30 p.m.

A part-time Edu-Care/Flex-Time program is offered to children of students who are three or four years of age and who have achieved bathroom independence. The part-time program is housed in the Graham Center.

Students can contract for blocks of time between the hours of 8:45 a.m. to 5:00 p.m. Monday through Friday. Evening hours are available Monday through Thursday from 5:00 p.m. to 8:00 p.m.

Center enrollment priority is given to children of students. Financial support is available for FIU Pell Grant eligible students. For more information, visit our web site <http://www.fiu.edu/~children>. To request an admission form, stop by the Center or call (305) 348-2143.

COUNSELING AND PSYCHOLOGICAL SERVICES

The Counseling and Psychological Services Center offer an array of mental health services which enhance the emotional and cognitive well-being of students. There are centers located on the Modesto A. Maidique Campus and the Biscayne Bay Campus. The following clinical services are available to all registered students: individual, couple, and group counseling; substance abuse and eating disorder screenings; psychological and neuropsychological testing; crisis intervention; and psychiatric services. In general, all services are confidential.

Programs available to the University community include psychoeducational workshops and seminars related to stress and time management, anger management, and other mental health issues. The Counseling Center also offers the PASS program each semester, which is a fully online workshop designed to improve students' academic and personal functioning.

Consultation services are available to faculty or staff regarding student concerns.

Location: UHSC 270, Modesto A. Maidique Campus, (305) 348-2434; WUC 320, Biscayne Bay Campus, (305) 919-5305. <http://www.fiu.edu/~psych.ser>.

DISABILITY RESOURCE CENTER

Disability Resource Center provides information and assistance to students with disabilities who are in need of special accommodations. Services are available to students with sensory, physical, medical, psychological, and psychiatric disabilities. Services include auxiliary aids and academic adjustments for qualified individuals and may include: classroom accommodations, assistive technology, note-takers, readers, ASL interpreters, adapted testing, priority registration, and referrals. Support and assistance in overcoming architectural, academic, attitudinal, and other barriers encountered are provided. Current documentation of a disability is required to establish accommodations and to receive services. Prior to the beginning of each semester, a request for accommodations must be provided by the student, resulting in the notification of the faculty.

Location: GC 190, Modesto A. Maidique Campus, (305) 348-3532, WUC 131, Biscayne Bay Campus, (305) 919-5345. TTY (305) 348-3852.

EQUAL OPPORTUNITY PROGRAMS

This office provides leadership and direction in the administration of the University's equalization programs for women and minorities in several ways. It prepares the University's annual Affirmative Action Plan and the State Equity Accountability Plan, assists University units in

implementing and monitoring affirmative action procedures; provides oversight to the University Diversity Program; provides a channel for employee and student grievances regarding discrimination or issues indicating a need for additional affirmative action's; administers implementation of the Policy to Prohibit Sexual Harassment; coordinates University compliance with the Americans with Disabilities Act and with Title IX of the Education Amendments of 1972; and promotes effective relationships between the University and community organizations. Equal Opportunity Programs also administers the State University System's scholarship programs funded for the purpose of increasing minority enrollment. In addition, the Office maintains a liaison relationship with State and Federal agencies dealing with EEO and affirmative action. The Office is located in PC 215, Modesto A. Maidique Campus, (305) 348-2785. For additional information, visit the Office of Equal Opportunity Programs website at: www.fiu.edu/~eop.

CENTER FOR LEADERSHIP AND SERVICE

The Center for Leadership and Service (CLS) provides students with developmental and experiential opportunities that foster leadership and community involvement, grounded in values and moral purpose. Through leadership education, service learning, advocacy, and volunteerism, students will become active citizens on campus, in their respective communities, and in the workplace.

Leadership education is both curricular (for credit) and co-curricular (non-credit). PAD 3431 Exploring Leadership is a three-credit introductory leadership course open to all students. SOW 4932 Service Learning examines social issues and develops a response through a service project. These courses are part of an academic certificate in Professional Leadership Studies. Non-credit leadership development programs range from one-hour skill building workshops, to semester-based programs, to a year-long living/learning community on campus. All of these programs are interactive and experiential in nature and are offered at a variety of times to accommodate our diverse student population. Programs are developmental in nature, so students can begin with an entry-level program and progress to more advanced leadership training while at FIU. Consult the department website for program descriptions and application details, www.fiu.edu/~cls.

CLS is also the central office for service development, by offering a clearinghouse and resource center for volunteer activities, service-learning, and advocacy for social issues. Three major service projects are sponsored by CLS. By taking leadership roles in organizing and implementing these projects, students are able to practice and refine their leadership skills. Alternative Break (AB) educates students about social issues and encourages them to make a difference by participating in direct service projects in communities throughout the country and abroad. Dance Marathon is a student-run philanthropy dedicated to raising money for the Children's Miracle Network. Several hundred students participate in the 25-hour fundraiser that takes an entire year and a committee of 30 students to plan and implement. Proceeds benefit the Miami Children's Hospital. Relay for Life is the signature fundraising event for the American Cancer

Society. A committee of FIU students organizes the overnight walk to celebrate life and provide hope for those touched by this disease.

Students may also take on leadership roles by providing peer education. The LEAD Team is a student group that promotes and supports leadership development. The LEAD Team participates as program promoters and department ambassadors, group facilitators, classroom presenters, and consultants to student organizations.

The Center for Leadership and Service is dedicated to developing the leadership capacity and service ethic of all students, regardless of position or title.

Location: GC 242 Modesto A. Maidique Campus, (305) 348-6995 or; WUC 256, Biscayne Bay Campus, (305) 919-5360 Web Site: www.fiu.edu/~cls.

GRADUATE STUDENTS ASSOCIATION

The mission of the Graduate Students Association is to represent and promote the interests of the university's current and prospective graduate and professional student community by supporting scholarly activities and providing leadership, service, and financial and social opportunities. GSA exists to enrich the experience of all graduate students by flexibly responding to the changing collective needs of our primary constituent graduate and professional students.

GSA, recognized by the university as the graduate and professional students' central organization, is organized to accomplish the following purposeful functions:

- Represent the broad interests of graduate and professional students to the university's academic units;
- Advocate the position of the graduate and professional student body to other university and external constituencies;
- Act as a clearinghouse for, and provide services, and programs to current and prospective graduate and professional students;
- Provide a scholarly forum to promote interaction among graduate and professional students;
- Encourage and facilitate communication with and interaction among other graduate student organizations;
- Recommend graduate and professional students for appointment to faculty and university committees;
- Seek funding to support organizational activities, as well as graduate and professional students;
- Promote a sense of community among graduate and professional students.

The Graduate Students Association office is located in GC 2303, Modesto A. Maidique Campus, (305) 348-4112. More information is available at www.fiu.edu/~gsa.

UNIVERSITY HEALTH SERVICES

Good health is essential to your success while at the University and throughout your life. Therefore, the University Health Services utilizes funds collected through the student health fee to provide registered students with free or low-cost clinical Holistic services with an emphasis on health education and disease prevention, as well as quality and cost-effective clinical care for the diagnosis

and treatment of routine illnesses and minor injuries. Ambulatory care centers are available on each campus to serve students' primary health care needs in a convenient and patient-friendly environment.

Services offered at no charge:

- Medical office visits with registered nurses, primary care nurse practitioners, and physicians
- Physical exams
- Family planning counseling
- Lifestyle workshops, lectures, and activities for groups or individuals are provided on a variety of topics such as: wellness, stress management, nutrition, fitness, sexual health (HIV/AIDS, STD, etc.), substance use/abuse prevention, preventive health issues/self-care, and aromatherapy
- Fitness assessment (weight, body composition, blood pressure/heart rate, flexibility, cardiovascular fitness)
- Health Education consultations on nutrition, fitness, smoking cessation, wellness, stress management, aromatherapy, and sexual health)
- Anonymous HIV counseling and testing
- Yoga classes
- Chair massages
- Student clubs

Services available for a nominal charge:

- Nutrition counseling with a registered dietician
- Laboratory tests (blood, urine, and cultures)
- EKGs, vision, and hearing tests
- Physical examination and accompanying reports for class or work related purposes
- Testing and treatment for sexually transmitted infections
- Respiratory therapy
- Immunizations
- Women's clinical services: physical exams and diagnostic tests including pap smears, pregnancy tests, colposcopy*, cryotherapy*, and ultrasounds*
- Massage therapy*
- Acupuncture*
- Chiropractic*
- Pharmacy services which include over the counter products and prescription medications* at competitive prices. You may have prescriptions filled from your health care provider even if not seen at one of the FIU health clinics.

*Only available at Modesto A. Maidique Campus.

Important information before accessing our services

- Students must present a current, valid FIU photo ID at the time of the office visit.
- For your convenience, appointments are strongly recommended.
- If you need to cancel an appointment, you must call at least 24 hours prior to your appointment time.
- Payment is required at the time of service. Cash (at MMC only), checks, money orders, MasterCard/VISA/Discover credit cards, and the FIU debit card are accepted as forms of payment.
- Services not available include: X-ray, dental care, specialty physicians, and emergency care after clinic hours and on weekends. In case of emergency on either campus, call Public Safety—Campus Police Department (24 hours a day) at 305-348-5911.

Emergency care after clinic hours and on weekends is not offered at our facility.

- The student health fee does not cover diagnostic and therapeutic medical visits to outside physicians, clinics, or hospitals. Students are strongly encouraged to purchase supplemental health insurance. A health insurance policy is available at a low rate for students who take six or more credits a semester. See our website for further details about the current domestic insurance plan.
- For a complete and updated list of our services and charges, visit our website at www.fiu.edu/~health.

Modesto A. Maidique Campus

Location: University Health Services Complex (near the College of Law and Recreation Center)

Phone Number: (305) 348-2401

Fax: (305) 348-6655

Biscayne Bay Campus

Locations: Health Care Center (HCWC Building located by parking lot 1-C)

Wellness Center: (across from the Campus Support Complex)

Phone Numbers: (305) 919-5620

Fax: (305) 919-5312.

HIV/AIDS POLICY

Students and employees of the University who may become infected with the HIV/AIDS virus will not be excluded from enrollment or employment or restricted in their access to University services or facilities, unless individual medically-based judgments establish that exclusion or restriction is necessary for the welfare of the individual or for other members of the University community. The University has established an HIV/AIDS Committee which includes representatives from major University divisions and other staff as appropriate. The Committee, is responsible for monitoring developments with regard to HIV/AIDS, acting upon and administering the University's Policy on HIV/AIDS in specific cases, and coordinating the University's efforts in educating the University community on the nature of the disease. In addition, the Committee will meet as needed to consider individual occurrences of the disease which require University action. Persons who know or suspect they are HIV-positive are expected to seek expert medical advice and are obligated, ethically and legally, to conduct themselves responsibly for the protection of others. The University has designated HIV/AIDS counselors on both campuses who are available to provide further information on this subject. The entire HIV/AIDS policy is located on the FIU Health Care and Wellness Center web site:

<http://www.fiu.edu/~health/clinicalservices/HIVpolicy.htm>.

Contact the Health Care and Wellness Center for more information at the Modesto A. Maidique Campus, (305) 348-3080 or at the Biscayne Bay Campus, (305) 919-5620.

THE DEPARTMENT OF HOUSING AND RESIDENTIAL LIFE

The Department of Housing and Residential Life provides housing for students at both the Modesto A. Maidique Campus and Biscayne Bay Campuses. There are six

residential complexes five are located at the Modesto A. Maidique Campus and one on the Biscayne Bay Campus housing approximately 3,100 students on both campuses. Our student housing is designed to provide a comfortable living environment conducive to supporting students' academic success. The facilities are located within walking distance to classrooms, faculty offices, labs, recreation facilities, and other student services. There are multiple room types which provide a variety of accommodations to meet students' housing needs and budgets.

The campus residential community provides unique opportunities for personal growth and development, leadership experiences through student participation in programming and activities, and developing an appreciation of and sensitivity to differences. Residents have the opportunity to enjoy social and educational events that are sponsored by the Residence Hall Association and resident assistants. The residence halls feature several Living and Learning Communities including the Law Community.

All of the housing facilities have fast Ethernet connections. Unlimited access to the web, basic cable television, and utilities are included in the room rental rate. Each of the residence halls is staffed with both professional and paraprofessional personnel to ensure the facilities are safe and well maintained. For more information regarding services, accommodations, and Graduate Housing please visit our web page at <http://www.housing.fiu.edu>.

Location: Housing Office, University Park Towers (UPT) 121, Phone: (305) 348-4190, Fax: (305) 348-4295; E-mail: housing@fiu.edu. Office of Residential Life, Panther Hall (PH) 126, Phone: (305) 348-3661, Fax: (305) 348-3674 on the Biscayne Bay Campus, the Bay Vista Housing Office is (305) 919-5587.

HUMAN RESOURCES

The Division of Human Resources provides human resource management services for all employees in the academic and administrative areas including student employees, research and graduate assistants, college work study and temporary employees on all campuses. The division comprises the following areas: HR Administration, Recruitment Services, Compensation Administration, Employee and Labor Relations, Payroll and Employee Records, Benefits Administration, HR Management Systems, Talent Management and Development, and Equal Opportunity Programs and Diversity, Employee Assistance Programs and Human Resources Relations and Human Resources (Herbert Wertheim College of Medicine).

The Modesto A. Maidique Campus (MMC) office is located in PC 224, (305) 348-2181. The Biscayne Bay Campus (BBC) office is located in LIB 322, (305) 919-5545. For additional information, visit the Division of Human Resources website at: www.fiu.edu/hr.

INTERCOLLEGIATE ATHLETICS

FIU is a member of the National Collegiate Athletic Association (NCAA), and the Sun Belt Conference for 16 men's and women's athletic programs. The men's soccer program is a member of Conference USA. The university has competed at the NCAA Division I level (the highest classification offered by the NCAA) since September of

1987. Prior to that FIU competed successfully at the Division II level since 1972. Programs and services in Intercollegiate Athletics provide an opportunity for student-athletes to develop their athletic skills and leadership abilities in an educational setting. Much emphasis is placed on the student as a student-athlete to ensure intellectual, emotional and social well being.

Athletics Team Membership

Athletic team membership is open to all full-time students, who meet NCAA eligibility requirements and are enrolled for 12 credits. Women's programs consist of basketball, volleyball, soccer, golf, tennis, track, softball, cross-country, and swimming. Men's programs consist of basketball, football, soccer, baseball, track, and cross-country. To be eligible for intercollegiate competition, the university and NCAA require each student-athlete to be in good academic standing and make satisfactory progress toward a degree. Team membership is determined in a manner which does not discriminate based on race, gender, national origin, marital status, age, or disability.

Financial assistance is available to all students recruited for all 17 athletic teams. Assistance may include grants, scholarships, loans or self-help programs. To be eligible for financial assistance, each student-athlete must be in good academic standing and make satisfactory progress toward a degree.

Athletic Facilities

The Athletic Department utilizes eight facilities that serve as the sites for athletic, educational, and recreational activities.

Phase I of the **FIU Football Stadium** was opened in Fall 2008. The stadium features over 15,000 permanent seats, 1,400 club seats, an upper concourse and 19 full service luxury suites. In addition to the suites the stadium features a 6,500 sq. ft. **Stadium Club**, which is a multi-purpose banquet hall that can be used for various events such as weddings, banquets, conferences and pre-game parties. The stadium is the home of our intercollegiate football program. During the fall, the facility is also used to host many Miami-Dade County Schools high school football games.

Located in the West end zone bleachers of the FIU Football Stadium is the R. Kirk Landon Field House. The R. Kirk Landon **Field House** is a 55,000 sq ft facility that houses the FIU intercollegiate football team, coaches, and staff. The University Credit Union Box Office is located at the west entrance to the field house and services all FIU sports. The first floor is equipped with a spacious team locker room, coaches' locker room, and sports medicine and equipment areas. It also houses a 12,000 sq ft weight room that accommodates all FIU intercollegiate student-athletes. The second floor is complete with 5 meeting/class rooms that overlook the field, as well as 2 other meeting/class rooms with one being over 3,000 square feet.

The **U.S. Century Bank Arena** is home to our intercollegiate men's and women's basketball teams as well as our women's volleyball team. It is a multi-purpose facility with a seating capacity for 5,150 and is the venue for our convocation and graduation ceremonies. The main floor can hold four volleyball courts and two basketball courts. The two auxiliary gyms can each hold one

basketball court or a volleyball court. Also housed in the arena are seven classrooms and six locker rooms.

The **Baseball Stadium** is the home to our intercollegiate baseball team. The stadium has a seating capacity of 2000, and offers a luxurious suite with a capacity of 20 overlooking the field. The Baseball Stadium also has 3 covered batting cages located just outside the left field fence.

The **FIU Soccer Stadium** is the home of our intercollegiate men's and women's soccer programs. This lighted soccer stadium seats 1,500 and the dimensions of the field span 120 yards in length by 70 yards in width.

The **FIU Tennis Center** has twelve lighted courts and is home to the women's tennis program. Six courts are open for daily recreational play.

The **FIU Softball Stadium** houses our intercollegiate softball program and seats 300. It is equipped with two batting cages, and 3 bullpen areas located outside the outfield walls.

FIU students are admitted to all regular season intercollegiate athletic home games free of charge. Presentation of a valid university identification card is required.

For additional information please call: FIU Athletic Facilities 348-3258; visit the website at fiusports.com or call the University Credit Union Box office at 348-4263 (**FIU-GAME**).

CAMPUS RECREATION SERVICES

Recreational sports programs and fitness facilities are available for Florida International University students, faculty, staff and alumni through the Offices of Recreation Services (MMC) and Campus Recreation (BBC). Funding for these services is primarily through student fees allocated by the FIU Student Government Association (SGA).

A variety of Intramural (IM) Sports are offered on each campus, including men's, women's and co-rec leagues in sports such as flag football, basketball, volleyball, softball and soccer, and tournaments for sports like racquetball, tennis, and golf. Individuals looking for a team are encouraged to register as "free agents". Registration for Intramural Sports can be initiated via the web on the Campus Recreation Services website (see URL below).

The 50,000+ square foot MMC Recreation Center (RC) is equipped with state-of-the-art exercise and cardiovascular fitness equipment. In addition to free weights, the center provides resistance and selectorized equipment, steppers, upright and recumbent bicycles, treadmills, rowers, and ellipticals. A basketball gym, locker rooms and a Pro Shop are also available. The Rec Center is located west of the Health Services Complex.

Over 50 PantherFIT group fitness classes per week are scheduled in the RC. Low or no-cost classes offered throughout the year include pilates, ultimate core and step aerobics, as well as specialty classes such as yoga, spinning, and bodypump. Fitness orientations, body composition evaluations, and personal training are also featured. Non-credit fitness workshops and First Aid/CPR/AED certifications are offered.

The BBC Fitness Center is located on the first floor of the Wolfe University Center (WUC), room 160. The new 12,000 square foot fitness facility features 21 cardiovascular machines with cardio theater, locker rooms and showers, nine flat screen televisions, a Bose sound

system, an array of LifeFitness selectorized, and Hammer Strength fitness equipment. Additionally, there is a state-of-the-art aerobics studio with ballet bars and separate Bose sound system. Campus Recreation has revamped the cardio vascular group exercise classes offered to members. New classes include yoga, hip hop dance, belly dancing, body sculpting, dance aerobics, and Zumba Free massages are offered on Monday.

The two campuses offer other facilities for recreational use. The Tennis Centers on each campus offer lighted courts, and tennis lessons are available. The BBC Aquatic Center and Panther Hall Pool provide on-campus swimming opportunities. At MMC, students have free access to nearby Tamiami Pool during lap swim hours. At MMC, the U.S. Century Bank Arena houses three indoor racquetball courts available on a reservation basis. A current, activated Panther photo ID is required for access to all recreation facilities and programs.

Other areas of interest include adventure recreation programs (offering trips in and out-of-state), sport clubs, special events, and swim/sport camps.

Both recreation offices provide student employment opportunities as sports officials, customer service and weight room attendants, recreation facility supervisors, lifeguards, group fitness instructors, personal trainers, and office assistants.

For additional information, call:

MMC Recreation Services/Rec Center: (305) 348-2575

BBC Campus Recreation: (305) 919-5678

MMC Recreation Center Membership Desk: 348-2951

BBC Fitness Center: 919-5678

MMC Panther Hall Pool: 348-1895

BBC Aquatic Center: 919-4549

IM Sports: 348-1054 (MMC), 919-4595 (BBC)

Tennis Center: 348-6327 (MMC), 919-4595 (BBC)

MMC Racquetball Reservations: 348-2900

Web Site: <http://www.fiu.edu/~camprec/>.

INTERNATIONAL STUDENT AND SCHOLAR SERVICES

The International Student and Scholar Services (ISSS) office provides assistance to international students, faculty and researchers in non-immigrant status (F or J visas). The staff provides advising services on immigration, cultural, personal, social and financial concerns, as well as, maintaining the Student Exchange Visitor Information System (SEVIS) of the Department of Homeland Security for the University. The office also serves as a liaison to academic and administrative departments throughout the University.

All new and/or international transfer students **MUST** attend a **MANDATORY** orientation program before the start of their first semester and **MUST** report to the ISSS office within the first week of the start of classes. The ISSS also offers social and cultural programs to assist students in adapting more effectively to the University community and to living in Miami. An active International Student Club on each campus collaborates with the department in organizing various social activities. Club programs enable students to participate in the international dimension of the University and provide opportunities for involvement in the greater Miami community.

ISSS is located in GC 355, Modesto A. Maidique

Campus, (305) 348-2421; and WUC 363, Biscayne Bay Campus, (305) 919-5813.

OFFICE OF EDUCATION ABROAD

The Office of Education Abroad provides students with the opportunity to spend a semester or academic year studying at one of our foreign partner institutions through the **International Student Exchange (ISE) Program**, or to participate in short-term FIU programs (usually ranging from 10 days to 6 weeks) led by FIU faculty members.

Students participating in the ISE Program will pay FIU tuition and fees and, with pre-approval from their department, will receive full credit for the courses taken abroad. Grades earned on these programs will not be averaged into the FIU GPA. In order to be eligible for the ISE Program, graduate students must be in good standing with a minimum 3.5 GPA.

Short-term FIU programs are typically offered during the summer and are designed and led by members of the FIU faculty. Students participating in these programs will pay FIU tuition and fees. Grades earned on these programs will be averaged into the FIU GPA.

For more information about studying abroad, please contact the Office of Education Abroad, located at Modesto A. Maidique Campus, DM 442, at: (305) 348-1913; ois@fiu.edu; or <http://ois.fiu.edu>.

MULTIFAITH COUNCIL

The Multifaith Council serves student groups involved in a variety of activities. Professional representatives from various faiths are available for personal appointments. Individual denominations sponsor campus-wide programs including worship, study groups, social gatherings, and cultural events. Campus Ministry sponsors programs and activities which are non-denominational.

Location: GC 318, Modesto A. Maidique Campus, (305) 348-3902; CM 101, Biscayne Bay Campus, (305) 919-5247.

SEXUAL HARASSMENT, NONDISCRIMINATION, EDUCATIONAL EQUITY

All members of the University Community are entitled to study and work in an atmosphere free from illegal discrimination. Florida International University's equal opportunity policy prohibits discrimination against students and employees on the basis of their race, color, creed, age, disability, sex (including sexual harassment), religion, marital status, national origin, or sexual orientation. Under the policy, it does not matter whether the discrimination was intended or not; the focus is on whether students or employees have been treated differently or subjected to intimidation, or a hostile or offensive environment as a result of their belonging to a protected class or having a protected status. Sexual harassment includes unwelcome physical contact of a sexual nature, overt or implied threats to induce performance of sexual favors, verbal harassment, use of sexually suggestive terms, or display or posting of sexually offensive pictures.

Any employee, applicant, or student who believes that he or she may be a victim of unlawful discrimination may file a complaint with the Office of Equal Opportunity

Programs, PC 215, Modesto A. Maidique Campus, (305) 348-2785.

OFFICE OF STUDENT CONDUCT AND CONFLICT RESOLUTION

The mission of Student Conduct and Conflict Resolution is to promote concepts of respect, civility, fairness, and conflict resolution on campus by enforcing community standards (FIU policies, federal, state, and local laws) and holding students accountable for their behavior in a fair, yet developmental manner, through the involvement of the campus community and educational development of students.

Infringement of an academic nature should be directed to the Vice Provost for Academic Affairs. Complaints that are non-academic should be directed to the Office of Student Conduct and Conflict Resolution.

The Office of Student Conduct and Conflict Resolution also:

- Provides student conduct record background checks for various agencies (Secret Service, FBI, CIA, State Department, DEA, Federal Marshals, Law Enforcement Agencies, Military, Graduate Schools, Law Schools, Dean Certifications, Florida Bar Examiners).
- Assists in the selection and training of Student Conduct Committee members and hearing officers.
- Manages admissions clearances – The University reserves the right to review the case of any student who has been involved in misconduct prior to admission to determine eligibility for admission.
- Administers the student conduct process. Holds students accountable for violations of the Student Code of Conduct.
- Provides educational programs for faculty, staff, and students regarding the student conduct process; ethics and integrity; conflict resolution; and dealing with disruptive students in the classroom.
- Provides mediation as a possible avenue to foster mutual respect and understanding when differences arise. Mediation through the Office of Student Conduct and Conflict Resolution is an informal, voluntary, and confidential way to resolve minor conflicts, disputes, or disagreements without going through formal charges or judicial proceedings.

Please refer to the Student Code of Conduct section in the FIU **Student Handbook** for more information regarding the student conduct process and procedure. The Office of Student Conduct and Conflict Resolution is located in GC 311 at the Modesto A. Maidique Campus, (305) 348-3939. Web site: <http://www.fiu.edu/~sccr>.

STUDENT MEDIA

Student media at FIU include The Beacon newspaper, fiasm.com, and WRGP radio.

The Beacon is an editorially independent publication produced by students and distributed free. The purpose of **The Beacon** is to keep the University community informed about campus news, events and activities; to serve as a forum for opinion and commentary concerning campus related topics; and to protect the interests of the University community and its component parts. It is published Monday, Wednesday, and Friday during the Fall and

Spring terms, except during holiday breaks. It is also published eight times during the summer term. Students can work on the staff in news and features, photography, and/or advertising. No prior experience is required.

WRGP is FIU's radio station located at 88.1, 95.3 (UP), and 96.9 (BBC) FM. Its programming is an eclectic mix of the latest music on the cutting edge of the alternative scene, FIU sports play-by-play, and news. Programming also includes daily specialty shows that cover the music spectrum of metal to reggae, and in between Caribbean, hip-hop, rap, Latin rock, jazz, and classical mornings. The station operates 24 hours seven days a week. The station provides a mean for students to acquire experience in various disciplines related to the broadcast industry, including hands-on experience in a realistic, business-like setting encompassing teamwork and professional standards. Students can work in areas such as broadcasting, business, promotions, and/or engineering. Prior experience is not required.

Fiasm, is a multi-media website that incorporates all of student media. Not only can you read about an event, but you can also listen and watch it with fiasm's streaming video. The website is updated five days a week. fiasm accepts advertising.

Location: The Beacon, GC 210 Modesto A. Maidique Campus (305) 348-2709; WUC 220, Biscayne Bay Campus (305) 919-4722. WRGP, GC 319, Modesto A. Maidique Campus, (305) 348-3071; fiasm.com, GC 210.

UNIVERSITY CENTERS

The University Center on each campus provides direct services to students and the University community. The Graham Center (GC) at Modesto A. Maidique Campus and the Wolfe University Center (WUC) at Biscayne Bay Campus are the focal points for the University community to meet and interact in a non-classroom environment. Staff in the Centers coordinate the scheduling of space and assist with the production of student and University sponsored events.

As the hub of University life, these buildings house the offices of Student Government Association (SGA); Campus Life; Student Programming Council (SPC); Council of Student Organizations (CS); Office of Sorority and Fraternity Life; The Beacon student newspaper; Faculty Club, and departments of the Division of Student Affairs that provide services to students: Career Services, Center for Leadership and Service, Disability Resource Center, International Student and Scholar Services, Multi-faith Council, Office of Multicultural Programs and Services, Orientation and Commuter Student Services, Pre-College Programs, Student Conduct and Conflict Resolution, and Women's Center.

The University Centers also offer the services of coordinating special events, media sources, state-of-the-art and wireless computer labs, bookstores, cafeterias, grills, vending machines, credit unions, copy centers, automatic banking facilities, auditoriums, lounges, meeting rooms, ballrooms, movie theaters, and game rooms. Other services include; Lost and Found, locker rentals, vending refunds, Kaplan Test Preparation Center, and Panther ID card center.

The Graham Center houses the Office of the Vice President for Student Affairs, Ombudsman Office, classrooms, Art Gallery, the Radio Station (WRGP), a

satellite cashiering office, a fresh food concept—serving all you care to eat, Pollo Tropical, Subway, Burger King, Sushi Maki, Einstein Bros Bagels, and Bustelo coffee shop. The mini-mall offers a credit union, Panther Stop convenience store, Toshiba copy center, Barnes and Nobles Bookstore, Santi's hair and nail salon, WavesSpa, notary public, Panther Dry Cleaners/shoe repair, and Chili's too.

The Wolfe University Center (WUC) is located at the heart of FIU's Biscayne Bay Campus. It is home to the three hundred seat Mary Ann Wolfe Theater, houses a state-of-the-art computer lounge, five large meeting rooms, and a recently renovated multi-purpose ballroom. A multi-purpose dining and catering facility, the student fitness center, and several comfortable study lounges can also be found in the WUC. It is also host to one of the most complete and professional team building training programs in South Florida, the Team Ropes Adventure Challenge (TRAC). Tenants include Students Affairs Offices for Disability Resource Center, Multicultural Programs and Services, Career Services, International Student and Scholar Services, and Counseling and Psychological Services. University support offices include the Credit Union, the Student ID Center, Panther Print and Mail, University Technology Services, and the Parking and Transportation Office. The Barnes and Noble University Bookstore is located on the first floor next to Panther Square.

The administrative offices of the University Centers are located as follows: GC 1215 at Modesto A. Maidique Campus (305) 348-2297; WUC 325 at Biscayne Bay Campus (305) 919-5800.

VICTIM ADVOCACY CENTER

The Victim Advocacy Center provides support services to FIU students, faculty, staff and University visitors who have been victims and survivors of abuse and/or violence. Confidential services are free of charge, and address issues such as sexual violence, relationship/dating/domestic abuse, stalking, assault and battery, hate crimes, harassment, and issues pertaining to adult survivors of child abuse, and homicide survivors. The Center operates a 24-hour crisis hotline, and accepts walk-ins during regular business hours or by appointment. Victim Advocates provide emotional and practical support to ensure that all issues arising as a result of victimization are addressed according to the wishes of the victim.

Victim Advocates provide assistance to the victim related to safety planning, understanding and navigating the criminal justice system, assistance in making police reports, petitioning the court for an injunction for protection ("restraining order"), finding legal assistance and such other related activities as may be desired by the victim, which might also include activities such as finding emergency safe shelter, communicating with professors and/or other parties as requested by the victim, help with university administrative procedures, student conduct proceedings, and others; escort to appointments, hearings and medical facilities. The Center also provides awareness and prevention education programs for the FIU community, and paid peer education opportunities for FIU students. Persons who have experienced actual or threatened victimization are encouraged to seek services from the Victim Advocacy Center.

Location: UHSC 210, Modesto A. Maidique Campus (305) 348-1215; by appointment at BBC; 24-hour crisis hotline: (305) 348-3000. www.vac.fiu.edu.

WOMEN'S CENTER

The Women's Center at FIU provides numerous programs and services to support FIU women students in their personal, academic, and professional development. The Women's Center collaborates and coordinates with other university departments and student organizations to meet the needs and enhance the lives of the varied female population on campus. Programs and services are open to the entire community, but focus on women and include confidential referrals, leadership, and volunteer opportunities. We educate and advocate for systematic changes that will improve the lives of women and men.

Our curriculum includes the following programs:

- CRYOUT support group for women at FIU
- Mentoring Partnerships Program
- Sisterhood Retreat
- Wild Succulent Women program series
- Strong Women, Strong Girls
- Women Who Lead Conference
- Take Back the Night
- National Organization for Women student organization
- VOX student organization

Locations: GC 2200, Modesto A. Maidique Campus, (305) 348-1506 and WUC 256, Biscayne Bay Campus, (305) 919-5359.

DEPARTMENT OF PUBLIC SAFETY & UNIVERSITY POLICE DEPARTMENT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)

All postsecondary institutions, both public and private, that participate in federal Title IV student aid programs are required to comply with the *Clery Act* regulations. Although *Clery Act* compliance is an institutional responsibility, full compliance is a campus wide effort, and concerns all members of the Community. Policy statements must be developed and crime reports must be collected from a wide variety of campus security authorities.

These authorities include: Campus Police; Non-police security staff responsible for monitoring campus property; individuals and offices to which crimes should be reported; and Officials of the University with significant responsibility for student and campus activities.

- The University Campus Police publish an annual Campus Security Report every year by October 1st containing three years of campus crime statistics and specific campus security information including university policy statements.
- Disclose crime statistics for the FIU campuses and areas immediately adjacent to the campus and certain non-campus facilities and other remote university properties. The statistics must be gathered from campus police or security, local law enforcement and from other university officials such as deans, directors and department heads, who have significant

responsibility for student and campus activities. The crime statistics may be found on the University Police website listed below.

- Provide “timely warning” notices of specific crimes that occurred on campus, or within the jurisdiction of the campus police (or those reported to the campus police in areas adjacent to the campuses of FIU).
- The FIU University Police Department is responsible for preparing and distributing the Campus Security Report. The Campus Police Department works with local police departments and all university departments to compile the information contained in the annual report.

The Public Safety Department encourages the FIU community to pick up a copy of the Campus Security Report as a guide for safe practices on and off campus.

The Campus Security Report is available on the University Police website (<http://police.fiu.edu>).

(U.S. Department of Education, 2005)

